### IEEC2019

### Interactive Sessions, Seminars and PechaKucha 20x20 Submission Form

### Submission Deadline – Friday May 31st 2019

### Application and submission process

Please complete the submission details below, and return to us online at lynn@enterprise.ac.uk by the submission deadline of **Friday May 31st.**

You will receive an email confirming receipt of your submission within one working week. If you do not receive this or would like further details, please contact:

Lynn O’Byrne, email: lynn@enterprise.ac.uk, mobile +44 (0) 7973 458208

Prospective lead facilitators / presenters will be informed by mid-June whether their submission has been accepted and must register to attend the conference by **12th July**. Please note that the deadline for Early Bird registration is **28th June**.

### This year there are three ways in which you can contribute

1. **Facilitate** an interactive 50 minute parallel session
2. **Present** a 50 minute seminar
3. **Present** PechaKucha-style in our IEEC2019 20x20 sessions

Individuals may apply for more than one opportunity.

Please note that the data supplied in this form will be used and stored for the purpose of processing this submission. If the submission is successful the data identified **in pink** below may be used on the conference website, in the conference brochure and on conference delegate lists and badges.

All data is stored and managed by Enterprise Educators UK. Their Privacy Policy can be viewed here. <https://www.enterprise.ac.uk/privacy/>

Forms follow.

### Interactive parallel session or seminar application form

All communication regarding your proposal will be made with the lead applicant who should ensure that relevant information is forwarded to other applicants.

**Please note, the information below may be used on the conference website, in the conference brochure and on conference delegate lists and badges.**

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| **Lead applicant** |
| **Title:** | **First name:** | **Surname:** |
| **Institution/organisation:** | **Job title:** |
| Email | Telephone | Mobile: |
| **Applicant 2 (please only include names of people intending to attend the conference)** |
| **Title:** | **First name:** | **Surname:** |
| **Institution/organisation:** | **Job title:** |
| Email | Full time student co-facilitator Yes / No\*\* |
| **Applicant 3 (please only include names of people intending to attend the conference)** |
| **Title:** | **First name:** | **Surname:** |
| **Institution/organisation:** | **Job title:** |
| Email | Full time student co-facilitator Yes / No\*\* |
| **Applicant 4 (please only include names of people intending to attend the conference)** |
| **Title:** | **First name:** | **Surname:** |
| **Institution/organisation:** | **Job title:** |
| Email | Full time student co-facilitator Yes / No\*\* |

### \*\* See invitation document for information related to full time student co-facilitatorsProposed interactive parallel session or seminar

**Primary themes**

Please select **one or two** primary themes.

|  |  |
| --- | --- |
| **[ ]**  | **1-Enterprise within the curriculum** |
| **[ ]**  | **2-Extra and Co-curricular enterprise education** |
| **[ ]**  | **3-Supporting start-up growth and scale-up** |
| **[ ]**  | **4-Enterprise education beyond graduation** |
| **[ ]**  | **5-Enterprise for 21st century working lives** |
| **[ ]**  | **6-Social enterprise and innovation** |

What type of session are you submitting (choose one)?

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| --- | --- |
| **[ ]**  | **Interactive session** |
| **[ ]**  | **Seminar** |

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| --- | --- |
| We normally upload slides to the IEEC website. Are you willing for us to do so with any slides associated with your session? | Yes/No |

Please provide a title for your session:

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Please provide a summary of your session for use on the conference website and in the conference literature (80 words maximum)

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Please outline the evidence of need and effectiveness (research or practice) that underpins your submission.

 (**150 words max**)

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Please summarise your session. For interactive sessions pay particular attention to how you will ensure that the session is genuinely interactive. For seminars, please explain why you feel this is the most appropriate format for your presentation.

(**300 words maximum**)

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Please outline the “take-away” (knowledge, practice, resources etc) that your session will provide for delegates.

 (**150 words maximum**)

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Would you consider delivering this session in a different format (interactive / seminar) if the format you have selected is over subscribed? **Yes / No**

### Pecha Kucha 20x20 application form

**Please note, the information in pink below will be used in the conference brochure and on your name badge**.

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| **Applicant to present a Pecha Kucha 20x20 session** |
| **Title:** | **First name:** | **Surname:** |
| **Institution/organisation**: | **Job title:** |
| Email | Telephone | Mobile: |

Please indicate one or two primary track theme that you feel that your session would fit well within.

|  |  |
| --- | --- |
| **[ ]**  | **1-Enterprise within the curriculum** |
| **[ ]**  | **2-Extra and Co-curricular enterprise education** |
| **[ ]**  | **3-Supporting start-up growth and scale-up** |
| **[ ]**  | **4-Enterprise education beyond graduation** |
| **[ ]**  | **5-Enterprise for 21st century working lives** |
| **[ ]**  | **6-Social enterprise and innovation** |

Please provide a title for your Pecha Kucha 20x20 session:

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Please tell us the main theme of your presentation and the key messages of your Pecha Kucha 20x20 session.

(**150 words maximum**)

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