## IEEC2018 Sponsorship and Exhibitor Application Form

## Please complete and email this form, together with your logo, to Kate Beresford: kate@enterprise.ac.uk. For more information or to discuss your requirements please contact Kate by email or by phone 01538 304730 or 07960 598258

|  |  |
| --- | --- |
| Company / Organisation Name |  |
| Brand name or organisation name as you would wish it to be referred to in conference literature and name badges (if different from above) |  |
| Website link – for us to link to from our [exhibitor page](http://ieec.co.uk/sponsorship-exhibitor-packages/) |  |
| Full name of applicant / key contact |  |
| Role / job title |  |
|  |
| Email |  |
| Telephone |  |
| Address for invoicing purposes  |  |

Please continue on next page...

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| --- | --- | --- | --- |
|  | **Number** | **Price** | **Subtotal** |
| Packages | Exhibitor (Standard, 3 days) |  | £700 |  |
| Sponsor (Gold) |  | £7,000 |  |
| Sponsor (Silver) |  | £4,000 |  |
|  | Sponsor (Gala dinner Thu 6th Sep) |  | £3,000 |  |
|  | Sponsor (Gala dinner reception Thu 6th Sep) |  | £2,000 |  |
|  | Sponsor (Evening one reception reception Wed 5th Sep) |  | £1,500 |  |
|  |  |  |  |  |
| Optional extras | Gala Dinner (Thu 7th Sep) |  | £80pp |  |
| Additional exhibitor-only passes |  | £110pp |  |
| Upgrade from exhibitor pass to delegate pass |  | £150pp |  |
|  | TOTAL £ |
| Purchase order number (if required) |  |
| Other requirements: |  |

**Attendees**. Please name all attendees (including named contact above if attending)

|  |  |  |
| --- | --- | --- |
| Name | Mark (X) as appropriate | Dietary/access requirements |
| Full delegate (requires upgrade) | Exhibitor-only pass | Gala Dinner (Thu) |
|  |  |  |  |  |
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Please see next page for terms and conditions.

# Terms and Conditions

1. We will acknowledge receipt of this application and confirm availability of your order by email.
2. An invoice will be raised on receipt of this application and payment will be due within 30 days of the invoice date or by August 10th 2018, whichever is the earlier.
3. The sponsorship opportunity/exhibition space will be held until the payment due date.
4. Payment options include:
	* Payment by cheque, payable to ‘Enterprise Educators UK’
	* Payment by BACS – details will be provided on the invoice
5. No VAT applicable.
6. We advise all exhibitors to insure the contents of their stands, as the organisers do not cover loss or theft of equipment and contents.

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